

Cari Mansfield

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Dear Fellow Auxiliary Members:

I am seeking your support as a candidate for AFSA Auxiliary International Trustee at the 2008 International Convention.

I have served as Division 3 Coordinator since November 2004, when I was appointed by International Auxiliary President Carolyn Whitsell at the request of Division President Ray Wiltshire. I had served as Division Organizer in the past, until taking up full time employment. During my time in office I have been particularly active in recruitment and retention. In 2007, I earned my "HighFlyer" status.

I have a post-graduate degree in Management (the DMS, a British equivalent of the MBA), many years' experience in business and government management, in finance, general management and as a troubleshooter/management consultant. Much of my career was abroad, working for British government and National Health Service. Upon moving back to the USA, I took up medical practice and financial management. I have been very involved in many outside organizations, which are listed on my resume. While I was not an "active-duty wife" for very long, I found it the hardest job I ever had, and have tremendous respect and admiration for those who were there for an entire career. I believe an organization succeeds only through a combination of knowledge, skill and love... and I believe I have all three.

I feel we need to change the way we approach membership: we aren't reaching the people we need in order to survive. We need new incentives for recruitment and new products to attract members. We need to rethink how we meet in order to get younger members involved, for they are our future. We need better and more frequent communication, so our members don't feel "forgotten". We need to remember that not all our members have computers, and find ways to keep in contact with them. We need to make the website more attractive to family members, so they will return to it again and again. We need to instill enthusiasm in our members, and maintain it, or we will cease to exist. We need to adapt to survive.

I am committed to AFSA and the Auxiliary and will do everything in my power to help us grow and prosper. I cannot work miracles, but I will stand up for our members and fight to ensure our future as an Auxiliary.

I believe my experience and background will benefit the Auxiliary and I ask for your support.

Yours in AFSA and the Auxiliary,

Cari Mansfield

Air Force Sergeants Association

CANDIDATE RESUME FOR OFFICE

CANDIDATE FOR: International Trustee Level/Office	
NAME: Cari G. B. Mansfield	MILITARY RANK: n/a
CURRENT OFFICE: Division 3 Coordinator	CHAPTER ASSIGNED: A358
<p>I. AFSA ACTIVITIES Summarize offices held and committee experience. List level and office title</p> <p>Division Coordinator, 2004-date; Division Organizer 1994-1996; ; President, Chapter A358, 1995-1996, 1998-2005; Chapter A358 Treasurer 1995-2005; Chapter A358 Senior Advisor 1996-1998, 2005-2007</p> <p>Member, International Field Services Committee, 2006-date HighFlyer, 2007; Division Auxiliary Top Recruiter and Top Retainer, 2005, 2006, 2007, 2008</p>	
<p>II. BASE & LOCAL COMMUNITY ACTIVITES</p> <p>Local coordinator, "Cruisin' for St. Jude's"; volunteer for local Public Radio station; Assistant Scoutmaster and Committee Chairman, Boy Scout Troop 454; former Membership Officer, MDA Coordinator and Ladies of Harley Representative, Hampton Roads Harley Owners Group; past Director, Hampton Roads Chrome Divas; past national editor, Chrome Divas Chronicle (on-line magazine); past Chairman, Membership Secretary, Public Relations Officer and Secretary, Milton Keynes Branch, British Institute of Management; former volunteer, base Thrift Shop.</p>	
<p>III. EDUCATION</p> <p>1970 graduate Hasbrouck Heights High School, Hasbrouck Heights, NJ; 1970-72 attended Cooper Union School of Architecture, NYC; 1980 HNC Business, Middlesex Polytechnic, London; 1981 Kings Fund College Diploma in Health Service Management; 1983 Diploma in Management Studies (MBA equivalent), Polytechnic of Central London</p> <p>EMPLOYMENT HISTORY</p> <p>1997-2003 Office Manager, Drs Wetchler & Dineen: Managed accounts receivable/payable; compliance; liaison with insurers and government organizations; facility management; collections; financial reports and projections; patient liaison; medical coding; special projects.</p> <p>1996-1997 Patient Accounts Representative, Sarah E. Forbes, MD: Medical accounting including coding, auditing and submission of medical insurance claims and self-pay accounts; receipts; submission of requests for reprocessing; account pre-collection and preparation transfer to collection agency; small-claims cases; monitoring and updating contracts and licenses.</p> <p>1995-1996 Office Assistant, Brookside Home Health Care: Audited and reconciled accounts; statistical evaluation; report preparation; standardized and maintained stock control of printed material; prepared and submitted bills for patient pay, private insurance and Medicaid; prepared documentation to meet annual JCAHO/Medicare inspection requirements.</p>	

1989-1992 District Programme and Project Coordinator, London Borough of Islington: Provided strategic planning; managed finance; developed performance monitoring; undertook special investigations, research and analysis; developed policies; managed projects; Chaired Information Technology Working Party; produced publicity and training material. General in-house trouble-shooter.

1986-1989 Programmes Officer, Housing Department, London Borough of Islington: Managed housing budget (value approximately \$40M); policy development; assessed project feasibility and costs; monitored accounts; provided technical and interdepartmental liaison; prepared reports to Council; forecast cash flow; represented department on various technical bodies; developed preventative maintenance program for over 40,000 properties.

1984-1986 Voids Administrator, London Borough of Islington: Managed three administrative sections with 11 staff repairing and renovating empty properties and securing; devised and implemented computerized works ordering system; statistical reports; client/technical liaison; staff recruitment, motivation and training; assisted with policy development; member Senior Management Team.

1983-1984 Manager, Goodinge Health Centre, Islington Health Authority, London: Managed center including 24 staff; recruited, interviewed, motivated and trained staff; maintained professional/client relations, medical records and stock control; coordinated activities; managed environmental services, cleaning and maintenance staff, public information and service delivery development.

1978-1983 Administrator, Architects' Dept., North East Thames Regional Health Authority, London: Administered building program; prepared tender, financial and progress reports to Authority; prepared and issued tender and contract documents; monitored progress; ensured compliance with codes and regulations; deputized for Works Administrator; devised/operated management accounting system submitted at Ministerial level; created/maintained list of contractors.

IV. MILITARY SERVICE

Status, dates of service, etc

No active military service. Husband retired as Chief Master Sergeant after 27 1/2 years of service.

V. FRATERNAL ACTIVITIES

Life member, Air Force Sergeants Association Auxiliary
Life member DAV auxiliary
Life member, Harley Owners Group; member of Hampton Roads and Bayside chapters, Harley Owners Group and Ladies of Harley
Member, WHRO Public Radio, Chesapeake Bay Foundation, Nature Conservancy, World Wildlife Fund, International Wolf Foundation, NRDC, National Wildlife Fund, Good Sam Club, AARP.

DATE: 11 May 2008	ADDRESS: 427 Durham St, Hampton VA 23669	SIGNATURE: //Cari Mansfield
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